

Minutes of Board of Directors
Good Shepherd Lutheran Church
July 18, 2006

Attending: Alan Emslie, Michael Dahlin, Barbara Lambolely, Cathy Wolff, Pastor James Johnson, Cindy Oliver, Dan Barnett, Les Wolff, Sharon Krauss, Jamie Just, Carol Emslie, and Ruth Jessop.

Devotion: Consider your feet based on Romans 10:15 and Isaiah 52:7 by Pastor Johnson

Opening Statement: Welcome to 2006-07 Board of Directors extended by President.

Minutes of June 27, 2006 meeting were accepted with spelling correction Eckert to replace Eickert.

Announcements: Janet Vossler was hired as bookkeeper and will report to the Board of Directors through the Treasurer. Georgia Jameson is assisting with the transition.

Unfinished Business: none

New Business:

1. Letter received from Boy Scouts (attached) requests use of space. Motion made, seconded and carried to allow use of sanctuary and BBQ area on Sunday August 27 from approximately 1-4 PM with usual stipulations regarding liability insurance and cleaning deposit.
2. Email addresses requested from new Board members. Dan Barnett agreed to update group list.
3. Policy to be established for use of facilities by outside groups. Office administrator will look for checklist and congregational president will review for changes or additions.
4. Motion from the Treasurer was made, seconded and approved: The following recently elected officers: Michael Dahlin (President), Barbara Lambolely (Secretary), and Carol Emslie (Treasurer) are authorized as signers on Good Shepherd Lutheran Church's accounts at Santa Barbara Bank and Trust, The Lutheran Church Extension Fund, Merrill Lynch, and Schwab replacing the previously authorized signers.
5. The following motion was made, seconded and passed: The Board of Directors has instituted new procedures for some administrative tasks in order to effectively manage our bookkeeping & HR expenses. All requests of a bookkeeping nature must be routed through the Treasurer. (The current contact is Carol Emslie.) All Human Resource and/or insurance requests must be routed through the Personnel Committee. (The current contact is Barbara Lambolely.)

Called Staff Reports: Reports are attached from Pastor Johnson for May and June.

Committee Reports:

Stewardship Committee A one day vision affirmation workshop is planned. September 16 is tentative date. Stewardship will present options for final decision at August Board meeting

Outreach: position is vacant

Youth and Christian Education: No meeting last month. Plan to meet with superintendents in August for Sunday School. Women's Retreat planning is progressing.

Fellowship: Pastor Johnson reported new committee had successful ordination event on Sunday and is exploring new and repeating activities including a new member dinner.

Elders: no report

Preschool: report attached. Plan to redo fence when preschool is closed August 21-25. New bookkeeper is working with the preschool director. New parent board member is Nancy Narotto. Congregational board member is being sought.

Personnel: Committee will meet in August to begin Human Resources activities. Georgia Jameson offered to meet with committee to assist in transition efforts.

Trustees: no report

Finance: report attached.

1. New printer for bookkeeper, replacing failed unit, arrived and is installed.
2. Motion from Finance Committee to move brokerage to Charles Schwab passed. Financial secretary will do paperwork.
3. Board accepted Finance committee's recommendations that when a congregational member donates to a special project, the member be encouraged to give to the project as a whole and not to contribute toward individual items that are not part of the project.
4. Board of Directors affirmed Finance Committee request regarding sanctuary redo. Worship Committee is to report monthly to the Finance Committee commitments and actual expenses for the project. President will notify Head Elder and Worship Committee chair.

Treasurer: Report attached.

1. Reconciliation of budgets is in process and bulletin will show updates.
2. Treasurer plans to recommend changes in accounting procedures at next meeting.
3. Immediate change: bookkeeper, not counters will provide weekly contribution totals for the office.
4. Treasurer announced and board affirmed policy: Payments will only be made to the extent that funds are in specific accounts for that specific purpose.

Future Plans: Kickoff in September.

Future Action Items:

1. Changes in constitution and bylaws to clarify and change specific

details.

2. Proposal to delete assistant financial secretary position from constitution.

3. Bylaw change making Personnel Committee a permanent part of the church operating structure.

4. All members of Board of Directors are assigned to look at the constitution with regard to their specific areas of involvement and make recommendations for updating the constitution. Complete prior to next meeting of Board of Directors.

5. Budget process is beginning

Closing Prayer by Pastor.

Meeting adjourned.

IHS,

Barbara Lambolely, Secretary